

**MINUTES OF THE OTTAWA PLAN COMMISSION  
MEETING  
April 24, 2017**

Chairman Brent Barron called the meeting to order at 7:00 p.m. in the Ottawa City Council Chambers.

**ROLL CALL**

Present: Barron, Buiting, Carroll, Etscheid, Reagan, Stone

Absent: Burns, Volker

Others: City Planner Tami Huftel

**MINUTES OF PREVIOUS MEETING**

Moved by John Stone, second by Doug Carroll March 27 minutes be approved as published.

**REPORT OF SPECIAL COMMITTEE**

- a. *Committee of the Whole: Zoning Ordinance amendment – Historic Inn Ordinance update. Stuck on two issues events and variance clause. The attorney will now take the information and draft an ordinance.*

**OLD BUSINESS**

- a. *The public hearing on a proposed amendment to Section 118-2 of the City of Ottawa Municipal Code, Zoning Ordinance; adding a section pertaining to Historic Inns*

Chairman Brent Barron continued the public hearing to May 22, 2017 the regular scheduled meeting.

Ayes: Brent Barron, Mike Buiting, Doug Carroll, Jackie Etscheid, Debby Reagan, John Stone

Nays: None

Motion carried unanimously

- b. *A public hearing for City of Ottawa conditional use permit for civic use in a A-2 single and two family residential district located at 518-524 De Leon St., (Peltier Glass Factor)*

Chairman Brent Barron opened the public hearing. City Planner Tami Huftel stated the city is withdrawing the request for NCAT buses. The building will be used as storage and periodically by city workers. This is for the new building and perhaps the older sections. John Stone said the city should landscape and maintain the building like any other business. Have a long term plan to improve the look. Calvin and Ruth Leason 1806 Chestnut: weeds and garbage have never been cleaned up behind the truck dock fence; bottom of north ditch is too steep for a mower and not been maintained, during plowing ripped up edge of the roadway. Don and JoAnn Jones 1711 Walnut Street: boarding up windows has helped and looks better, outside lighting has helped and pipe at the northwest corner of their property flows the wrong way.

Moved by John Stone that the City Council approve the conditional use request for civic uses for City of Ottawa property located at 518-524 DeLeon Street known as Peltier with the following conditions 1.) Ditch grading and storm water concerns be addressed. 2.) City keep up yard mowing and weed control.

Seconded by Doug Carroll.

Ayes: Brent Barron, Mike Buiting, Doug Carroll, Jackie Etscheid, Debby Reagan, John Stone

Nays: None

Motion carried unanimously

There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

*Tami L. Huftel*

Tami L. Huftel  
City Planner